

6. CORPORATE GRANT SCHEMES

REPORT OF: HEAD OF LEISURE AND SUSTAINABILITY & HEAD OF ECONOMIC PROMOTION & PLANNING

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Wards Affected: All

Key Decision: No

Report to: Cabinet Grants Panel – 15 September 2014

Purpose of the report

1. The purpose of this report is to present 25 Facility, Community and Economic Development, Small Revenue and Spotlight grant applications for consideration by the Cabinet Grants Panel.

Summary

2. A summary of the applications to be considered under the Facility, Community and Economic Development, Small Revenue and Spotlight Community funds and the recommendations from the Grants Assessment Group on the level of financial assistance to be awarded to each organisation are detailed as follows:

Facility Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Copthorne Sports and Community Association	Grounds maintenance equipment	£15,163	£15,163
Crawley Down Cricket Club	Upgrading of the outdoor net facilities	£500	£500
Crawley Down Football Club	Maintenance equipment and catering stand	£21,594	£15,000
Bolnore Village Community Partnership	Kitchen Appliances, Electrical Equipment, Tables and Chairs	£9,000	£9,000
East Grinstead Tennis and Squash Club	Cavity Wall Insulation	£4,323	£3,242
Felbridge and Sunnyside Cricket Club	Cricket Pitch Roller	£1,000	£1,000
Worth Parish Council	Car Park Improvements	£62,799	£62,799
Total		£114,379	£106,704

Community and Economic Development Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Church of the Transfiguration	Building Extension	£12,265	£12,265
Hassocks Community Association/Adastra Hall	Replacement Curtains	£2,500	£1,909
Hassocks Community Partnership	Contribution towards six month pilot project to extend opening hours of cycle hire shop	£4,000	£4,000
Turners Hill Parish Council	Kitchen Appliances and General Upgrading of Facilities at The Ark	£18,307	£13,730
Burgess Hill Town Council	Contribution towards Plaque and Memorial Event in Memory of Belgium WW2 Pilot	£1,000	£1,000
Haywards Heath Town Team Community Interest Company	Costs in relation to "Village Fete"	£500	£500
Haywards Heath Town Team Community Interest Company	Contribution towards 2015 Haywards Heath Bike Ride Event	£1,000	Nil
Total		£39,572	£33,404

Small Revenue Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Circles Network	Contribution towards setting up three rural Time Banks	£5,000	£3,000
East Grinstead Flower Club	Contribution towards Flowers in the Community Event	£500	£250
Mid Sussex Sinfonia	Children's Open Day	£500	£500
Sussex Chorus	Family Carol Concert	£500	Nil
Total		£6,500	£3,750

Spotlight Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
6 th East Grinstead Guides	Camping and map reading equipment	£500	£500
Bolney Rovers Football Club	Training Equipment for Junior Side	£500	£500
Bolnore Football Club	Training Kit and Referee/First Aid Coaching	£500	£500
Cuckfield Lawn Tennis Club	Tennis Court Dividing Nets	£518	£518
Hassocks Community Association	New Table Tennis Table	£379	£379
Haywards Heath Harriers	Junior Club Competition Awards and Certificates	£450	£450
Haywards Heath Youth CIC	Circus Skills Workshops	£500	£500
Total		£3,347	£3,347

Recommendation

Members of the Panel are requested to consider and decide upon the recommendations for each of the above applications, summaries of which are attached in Appendices A, B, C and D of this report.

Background

3. This is the second meeting in the 2014/2015 financial year, which considers Small Revenue, Facility Development, Community and Economic Development and Spotlight applications under the Corporate Grants Scheme. Partnership Agreement applications were considered by Cabinet on February 10th 2014.
4. Applications for all grants are assessed against a standard checklist and considered by a "Grants Assessment Group" to ensure a consistent approach to the awarding of grants.

Assessment and Policy Context

5. All applications are assessed against the criteria for the grant scheme, the strategic cultural context and the Council's corporate priorities.
6. The applications received in this grants round have been considered by the Grants Assessment Group comprising relevant officers from across the authority together with a representative from West Sussex County Council's Public Health, and, unless there is a conflict of interest, the local Council for Voluntary Service.
7. The Group reaches a consensus as to the merit of each application judged against the agreed criteria and the level of funding that should be recommended to the Cabinet Grants Panel. Additionally, the Group takes into account the limited budget available and the consideration of further grants round in this financial year.
8. The presence of outside representatives on the group has enabled effective information exchange with regard to any possible duplication of funding and service delivery. A summary of the assessment of each application is included within the individual project reports in Appendices A, B, C and D.
9. All organisations have met the basic criteria and specific grant criteria, i.e. are fully constituted voluntary and not for profit organisations, and have provided the relevant information to support their application.

Community and Economic Development Grants

10. The assessment process for these applications are similar to those of the other grant scheme offered by the Council in that they will need to conform to the criteria laid down as well as meeting the priorities of the Council.
11. Awards from this fund will be made to initiatives/events that support the Council's Economic Development Strategy and that contribute to a prosperous local economy. Grants are normally available in the region of £500 - £5,000.
12. A summary of the assessment of each application is included within the individual project reports in Appendix B.

Spotlight Grants Programme

13. The annual Spotlight Programme is intended to highlight specific local priorities within the district of Mid Sussex and give particular parts of the community more emphasis. The Spotlight theme for 2014/2015 is Commonwealth Games Legacy Events.
14. To celebrate the 2014 Commonwealth Games, the Council has invited voluntary/community organisations to apply for grants that will deliver a legacy of wellbeing beyond the Commonwealth Games.
15. Small grants have been made available to voluntary/community organisations for one-off projects/events or items of equipment; awards are usually around £500. The Spotlight grants are aimed at new innovative projects and exclude those that are already on-going. A summary of The Spotlight applications is attached in Appendix D.
16. All applications need to meet the basic criteria of the corporate grants scheme and the standard assessment process will be applied.

Other Options Considered

17. The grants provided by this Council are 'pump priming' in the context of enabling the applicants to lever in substantial monies from other organisations, grant-giving charities and national schemes.

Financial Implications

18. Members will recall that Facility Grants are funded by the use of S106 contributions which the Council holds for the enhancement of capacity for sport, community buildings and other purposes as a result of residential development.
19. The total Revenue Grants budget for 2014/15 is £253,017. Cabinet agreed to support six organisations under the Partnership Agreement arrangements totalling £227,926 at their meeting of 10th February 2014.
20. Therefore the remaining budget for the revenue Corporate Grants Scheme for 2014/15 is as follows:

Scheme	Budget for 2014/15	Allocated and spent to date	Balance for 2014/15
Partnership Agreements	£227,926	£227,926	£0
Small Revenue Grants	£20,091	£10,670	£9,421
Spotlight Grants	£5,000	£0	£5,000
Total	£253,017	£238,596	£14,421

Scheme	Fund as at April 2014	Allocated and spent to date	Balance
Community & Economic Development	£183,719	£43,178	£140,541

Risk Management Implications

21. The main associated risks that may impact upon the successful implementation of the decisions arising from this report would be the inability of the funded organisations to carry out the services, activities or equipment purchase for which funding had been awarded.
22. Additionally, the sharing of information with West Sussex County Council will ensure that organisations are not being double-funded for the same purpose.
23. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the grant is given, including the return of all monies to the Council should the purpose for which the grant is awarded not materialise. In respect of Facility Grants, the Council may impose additional safeguards.
24. All organisations are requested to complete an End of Grant Report at the end of the funding period and required to submit information relating to the grant including purchase invoices, details of the number of residents benefiting from the grant, annual accounts, how the grant was used etc.
25. It is considered that these measures would mitigate the main risks from materialising and indicate a low-risk to the successful outcomes arising from this report.

Equality and customer service implications

26. As part of the assessment process all of the organisations applying for funding from the Council have complied with the required conditions of funding and have the requisite policies and procedures in place including any other relevant legislation.

Legal Implications

27. The Council is not obliged to provide grant funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.

Background Papers

Grant applications and associated documentation for the Small Revenue Grants and individual Facility Grant project files are held in the Community Services and Culture and Economic Development Sections.

APPENDIX A

Facility Grants Scheme * new application

Town:	East Grinstead
Title of project:	Cavity Wall Insulation
Applicant:	East Grinstead Tennis Squash and Racketball Club
Type of applicant:	Community Amateur Sports Club
Previous Grants in past 5 years:	£ 45,000 – changing facilities (2010) £ 45,000 – court resurfacing (2011)
Grant Request to MSDC	£ 4,323 (100%)
Total project cost:	£ 4,323

Financial Summary

Sources of funding and whether secured

n/a

Summary of project proposal and aims:

The applicant is applying for a Grant for cavity wall insulation works at the East Grinstead Tennis Squash and Racketball Club.

Background

The East Grinstead Tennis Squash and Racketball Club provides community tennis, squash and racketball and owns a clubhouse with changing and shower facilities. They provide coaching to juniors and adults in all three sports and have teams in the Sussex leagues. The club has eight tennis courts and three squash courts. It is a strictly non-profit organisation, open to all to pay and play or join as members. The club currently has about 350 users of which 285 are members.

The grant would be used to purchase cavity wall insulation which would drastically reduce energy costs by about 30% (projections from the Energy Savings Trust). It would also reduce greenhouse gas emissions; the club is energy aware and has recently installed an energy efficient condensing boiler and is considering solar hot water. Keeping running costs low helps the club keep the membership subscriptions at an affordable level.

East Grinstead Town Council supports the application of East Grinstead Tennis Squash and Racketball Club as the club is well established.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st March 2013, which show a surplus of £20,537.

Total income was £58,979; mainly generated from Subscriptions (£46,417), Fees (£6,900) and Bar and Social income (£5,662).

Total expenditure was £38,442; mainly comprising of Supplies and Services (£26,568) and Premises Related (£11,874).

Balances held at the end of this period showed Net Assets of £191,352, which comprised of Tangible Assets £234,642, Cash £2,997, Stock £1,828, Debtors £431, Short Term Creditors (£4,446) and Long Term Creditors (£44,100).

How does the project meet the Council's aims?

Better Lives

The club provides coaching and high quality facilities that encourage participation by children, families and older people and helps contribute to healthier lifestyles

Better Environment

The project will help to reduce greenhouse gas emissions a strategy which the Council supports creating a better environment .

Better Services

The club aims to offer improved sporting and leisure facilities at affordable prices which will help to maintain and increase the level of sporting services in the area.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to carry out cavity wall insulation works will be of benefit the residents of East Grinstead and the surrounding area.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Facility Grant of £3,242 (75% of the total project cost) to the East Grinstead Tennis Squash and Racketball Club to purchase cavity wall insulation, which is made up of - £3,046 (P35/680 Land at Dunnings Squash Club) and £196 (P35/602 Dunnings Mill Snooker Club) Section 106 Formal sport monies. This will leave a shortfall of £1,081 which will need to be met by reducing expenditure and/or increased local fundraising.

This grant offer is made subject to the following special conditions:

- That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- The project must be completed within 12 months of project funding being obtained***

Facility Grants Scheme * new application

Town:

Title of project:	Grounds maintenance equipment
Applicant:	Copthorne Sports and Community Association
Type of applicant:	Registered Charity (No. 1144056)
Previous Grants in past 5 years:	None (The grant of £113,146 awarded in 2010 for the new Copthorne Pavilion was paid to Worth Parish Council)
Grant Request to MSDC	£15,163 (60%)
Total project cost:	£ 25,163

Financial Summary

Sources of funding and whether secured

Football Foundation (secured)	£ 10,000
Total	£ 10,000

Summary of project proposal and aims:

The applicant is applying for a Grant to purchase grounds maintenance equipment to maintain the playing fields at King Georges Field, Copthorne Bank.

Background

The Copthorne Sports and Community Association was established in 2002 and registered as a charity in 2011 to provide sports, recreation and leisure facilities for the benefit of Copthorne residents and the surrounding areas. The association superseded the Copthorne Sports Club, originally founded in 1965.

Copthorne Cricket Club, Copthorne (Fairways) Junior Football Club, Copthorne Football club, Copthorne Stoolball Club, Copthorne Table Tennis Club and Copthorne Youth Football Club are all affiliated members of the association.

The playing pitches and pavilion at King Georges Field, Copthorne Bank are owned by Worth Parish Council and were leased to the Copthorne Sports and Community Association in 2012 for a period of 28 years. Although the sports field is just outside the District boundary the majority of users (95%) live in Mid Sussex and most come from the Copthorne and Crawley Down area.

The association is seeking funding to purchase grounds maintenance equipment (tractor, quadraplay and cutting deck) to maintain the sports field to improve it and increase usage. They will also purchase a football ball stop net system to protect neighbouring properties.

When the old pavilion was derelict the sports field was left untreated. The equipment they intend to purchase will enable the sports field to be properly maintained and through regular maintenance the surface will improve enabling greater utilisation. The association is also working with Sport England who monitor the quality of the pitches and are seeking a grant from them to improve the drainage and quality of the pitches.

Worth Parish Council initiated the request for Section 106 funding and is supportive of this proposal.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 30th April 2014, which show a surplus of £1,929.

Total income was £12,919; mainly generated from Rental income (£11,013), Fundraising (£1,220) and Other operating income (£686).

Total expenditure was £10,990; mainly comprising of Premises related (£9,078) and Supplies and Services (£1,912).

Balances held at the end of this period showed Net Assets of £14,218, which comprised of Tangible assets £1,156, Cash £11,720, Debtors £1,442 and Creditors (£100).

How does the project meet the Council's aims?

Better Lives

The project will improve the sports and recreation facilities in Copthorne enabling more people to participate, which will help to improve their physical health and mental wellbeing.

Better Environment

The grounds maintenance equipment will ensure the pitches are kept in good condition.

Better Services

Charges are kept as low as possible to enable people on low incomes to take part. In addition to sports the pavilion is also used for yoga, pilates and dance lessons.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to purchase grounds maintenance equipment for King Georges Field will be of benefit the residents of Copthorne, Crawley Down and the surrounding area.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award the Copthorne Sports and Community Association a Facility Grant of £15,163 (60% of the total project cost) to purchase grounds maintenance equipment, which is made up of - £8,168 (P35/690 Land At Palmers Auto Centre) and £6,995 (P35/728 Land South of Grange Road) Section 106 Formal sport monies.

This grant offer is made subject to the following special conditions:

- **That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer**
- **The project must be completed within 12 months of project funding being obtained**

Facility Grants Scheme * new application

Town:	Crawley Down
Title of project:	Maintenance equipment and catering stand
Applicant:	Crawley Down Gatwick Football Club
Type of applicant:	Unincorporated Association
Previous Grants in past 5 years:	None
Grant Request to MSDC	£21,594 (100%)
Total project cost:	£21,594

Financial Summary

Sources of funding and whether secured

n/a

The club runs fundraising events throughout the year, these funds are invested in the club to keep fees low, cover the cost of FA courses and kit/equipment. They have recently funded some ground works and installed a toilet block.

Summary of project proposal and aims:

The applicant is applying for a Grant to install a catering unit and purchase grounds maintenance equipment.

Background

Crawley Down Gatwick Football Club (CDGFC) was formed in 1993 and plays at the Haven Centre Sportsfield in Crawley Down which is owned by the District Council.

The club provides FA accredited Football Coaching and competitive matches for juniors aged 5-18 years and on to adult football at senior Level. Ladies and veterans football is also serviced as part of the organisation. The Club is an FA Charter Standard Community Club, one of only a few at the Community Grade in Sussex.

The FA Charter Standard programme is a kitemark, which recognises and rewards high quality levels of provision in club and league football. The kitemark is awarded to clubs and leagues that are well run, sustainable, which place child protection, quality coaching and safety paramount. There are three levels of FA Charter Standard Awards and the 'FA Charter Standard Community Club' is the most advanced.

The club is applying for funds to provide a refreshment facility and pitch maintenance equipment. The cost of the items required is as follows:

	£
Refreshment unit	6,000
Ground work	3,600
Westwood Diesel lawn tractor	7,380
Tractor accessories (slitter, aerator, sprayer etc.)	2,794

Other maintenance items (PPE, power unit and attachments i.e. hedge trimmer, lawn edger)	1,820
Total	21,594

CDGFC has recently reached an informal agreement with Outdoor Services take over the maintenance of the main pitch from the Council and the new equipment will be needed to maintain the grounds. In return, the football club receives a discount on their pitch hire fees in respect of the voluntary maintenance they do to prepare it. The Council has offered the Club a lease for the pitch area and the Heads of Terms are currently under consideration. This situation should be resolved before the grant is paid.

A refreshment facility is required for use at junior and senior matches. The football club propose to install it on an area of land that is leased by the Council to the Crawley Down Community Centre Association (CDCCA). The site will need to be levelled, paved and a small portacabin style building purchased for catering. This will need electricity, foul and mains water which can be provided as it is in close proximity to a newly built toilet facility. The club have agreed a license to use this land with the CDCCA and the project would need planning permission and Landlords consent.

Head of Finance Comments

Independently audited accounts have been submitted for the 31st May 2013, which show a deficit of £27,069.

Total income was £84,190; mainly generated from Membership fees (£20,275), Grants (£19,406), Gate Receipts (£16,689), Fundraising (£8,164), Sponsorship (£7,800), Food Sales (£5,160), Donations (£3,964) and Other income (£2,732).

Total expenditure was £111,259; mainly comprising of Supplies and Services (£76,400), Premises related (£16,576), Depreciation (£12,833) and Third party payments (£5,450).

Balances held at the end of this period showed Net Assets of £88,609, which comprised of Tangible Assets £115,201, Cash £701, Short Term Creditors (£2,293) and Long Term Creditors (£25,000).

How does the project meet the Council's aims?

Better Lives

The club offers opportunities for members of all ages to train and improve their health and fitness. Parents are encouraged to get involved and many of the team managers and coaches are recruited from the local community.

Better Environment

The club always promotes recycling and clearance of litter within the grounds.

Better Services

The football club is continuously developing and improving services. All coaches, officials and welfare officers are assessed regularly by the FA and attend update courses as necessary.

Corporate Grant Assessment Group evaluation of the project

The Assessment Officer group was not convinced that Section 106 funds should be used to pay for a catering unit but they did support the pitch maintenance element of

the application. The group felt that an award of £15,000 would cover most of the equipment costs and the club would only need to make a limited contribution of £594. This view was supported by Worth Parish Council who discussed the football clubs application on 1 September and were in favour of an award for grounds maintenance equipment but did not support a grant for the refreshment unit.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award the Crawley Down Gatwick Football Club, a grant of £15,000 towards the cost of the grounds maintenance equipment, which is made up of - £15,000 (P35/728 Land South of Grange Road) Section 106 Formal sport monies.

This grant offer is made subject to the following special conditions:

- ***that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***the project must be completed within 12 months of project funding being obtained***
- ***details of a lease / license agreement with the Council regarding pitch 1***
- ***submission of 2013/14 financial accounts***

Facility Grants Scheme * new application

Town:	East Grinstead
Title of project:	Cricket Pitch Roller
Applicant:	Felbridge and Sunnyside Cricket Club
Type of applicant:	Unincorporated Association
Previous Grants in past 5 years:	None
Grant Request to MSDC	£ 1,000 (11%)
Total project cost:	£ 9,000

Financial Summary

Sources of funding and whether secured

Football Foundation (unsecured)	£ 5,000
Local fundraising (social events, bar income, donations)	£ 3,000
Total	£ 8,000

Summary of project proposal and aims:

The applicant is applying for a Grant towards the cost of new grounds maintenance equipment that is needed to improve the quality of the cricket pitch.

Background

Felbridge and Sunnyside Cricket Club has been established for over 120 years and aims to foster and promote the sport of cricket at all levels within the community, provide opportunities for recreation, coaching and competition.

Although the Club is based at the Chartham Ground, London Road, Felbridge, which is just outside the Mid Sussex District boundary, it attracts all its players from Mid Sussex, the majority from East Grinstead town.

The Club has requested a grant to contribute towards the purchase of a new cricket pitch roller to ensure the efficient maintenance of their cricket square which will provide a safe, superior playing surface enabling the Club to sustain a high quality pitch. By maintaining a high quality cricket square the Club will be able to promote its facilities within the community and provide a good quality playing surface.

The Club envisages extending the use of the facilities to local schools, free of charge, thus promoting the game of cricket and increase participation by school age children.

The new roller will enable the Club to provide an excellent sporting experience for adults and children, leading to talent development and ultimately sustain and increase cricket participation amongst the community. The standard of the pitch is crucial to the development of cricketers at a junior level.

The full cost of the roller will be around £9,000; a request of £5,000 has been made to Sport England (not determined yet) and the balance will be raised through fundraising initiatives and donations.

Head of Finance Comments

Independently examined accounts have been submitted for the year ending 31st October 2013, which show a deficit of £1,700.

Total income was £16,985; mainly generated from Subscriptions (£4,855), Match Fees (£4,811), Hire of Pavilion/Ground (£4,010), Bar (£1,531), Fundraising (£990) and Donations (£788).

Total expenditure was £18,685; comprising of Premises Related (£10,693), Supplies and Services (£6,467) and Depreciation (£1,525).

Balances held at the end of the period showed Net Assets of £14,108, which comprised of Tangible assets £8,708, Cash £6,689, Stock £595, Loan (£1,500) and Creditors (£384).

How does the project meet the Council's aims?

Better Lives

By maintaining a high quality cricket square the Club will be able to promote its facilities within the community. This will facilitate an excellent sporting experience, growth in participation and talent development.

Better Environment

Ensuring the efficient maintenance of the cricket square, providing a safe, superior playing surface enabling the Club to sustain a high quality pitch.

Better Services

Felbridge and Sunnyside Cricket Club is long established and successful. The Club plans to reach out further into the community by offering their facilities for use by local schools to promote cricket and increase participation. The purchase of a new pitcher roller will ensure a safe and superior playing surface

Corporate Grant Assessment Group evaluation of the project

Whilst accepting that the Club's grounds are located just outside the Mid Sussex boundary, the Assessment Group acknowledged that the players are from Mid Sussex, mainly from East Grinstead town, and were consequently supportive of the application.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award the Felbridge and Sunnyside Cricket Club a grant of £1,000 (11% of the total project cost) to purchase grounds maintenance equipment, which is made up of - £1,000 (P35/501 Land at Mariners and Redwood) Section 106 Formal sport monies.

This grant offer is made subject to the following special conditions:

- That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- The project must be completed within 12 months of project funding being obtained***

Facility Grants Scheme * new application

Town:	Crawley Down
Title of project:	Upgrading the outdoor net facilities
Applicant:	Crawley Down Cricket Club
Type of applicant:	Unincorporated Association
Previous Grants in past 5 years:	£ 2,000 – badger fence (2012)
Grant Request to MSDC	£ 500 (16%)
Total project cost:	£ 3,000

Financial Summary

Sources of funding and whether secured

Local fundraising events (unsecured)	£ 2,500
Total	£ 2,500

Summary of project proposal and aims:

The applicant is applying for a Grant towards the cost of replacing the concrete base to upgrade the outdoor net facilities.

Background

Established in 1857, Crawley Down Cricket Club located in Sandy Lane is made up of around 40 senior player members, over 30 associate members and also over 30 juniors ranging in age from 9-18 years.

The Club achieved the England and Wales Cricket Board Clubmark status in 2012 which endorses the Club's commitment towards youth development in a safe environment.

All members are either from Crawley Down village or the surrounding areas.

The Club has three Saturday teams; the First XI play in Division 1 of the Mid Sussex League; the second XI in Division 3 and the third XI (made up of four seniors and seven juniors each week) play in the MSCL Conference. They also have one Sunday side and the junior teams play in the East Surrey Colts League.

The Club has requested a grant to assist with the upgrading of their two lane outdoor net facilities. The nets were installed in 2000 and the present concrete base has started to break up (due to weather/frost) and is now dangerous to use as the ball will rear up.

The project will involve removal of the concrete base and install an aggregate compound which will provide a more realistic (and safer) facility to use.

This would benefit any senior that wishes to train and the junior section at their Friday night training sessions.

The upgrade to the nets will allow for a full and comprehensive training facility to be provided to the Junior section to help develop their skills.

The Club has requested a grant of £500 as a contribution towards the project, total cost £3,000, and the balance will be met by their own fundraising efforts and reserves.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st October 2012, which show a deficit of £3,434.

Total income was £16,148; mainly generated from Bar (£5,139), Match Fees (£4,559), Sponsorship/Grants (£3,716), Subscription (£1,365), Donations/Lottery (£1,132), Other income (£210) and Interest (£27).

Total expenditure was £19,582; mainly consisting of Premises related (£13,272) Supplies and Services (£6,070) and Third Party payments (£240).

Balances held at the end of this period showed Net Assets of £12,061, which comprised of Cash £12,061.

How does the project meet the Council's aims?

Better Lives

The majority of cricket clubs within a four mile area provide no opportunities for junior cricket. By completing this project the Club will ensure the continued success at Crawley Down and will enable the Club to expand its Junior section as they will be able to provide more training facilities. There are very few other sporting/outdoor opportunities within the village (apart from football in the winter) that under 18s can take part in.

Corporate Grant Assessment Group evaluation of the project

Crawley Down Cricket Club is a long-established Club that has a variety of teams including senior and junior teams. The Club state that there are very few cricket clubs in the area that provide opportunities for junior cricket and this project will enable the Club to expand its Junior section by providing more training facilities.

Whilst primarily used by the members of the Club, the cricket nets are also made available to local residents of the village. The Assessment Group were supportive of the application.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award the Crawley Down Cricket Club a grant of £500 (16% of the total project cost) to upgrade the outdoor cricket nets which is made up of - £500 (P35/654 Land at Burleigh Infant School) Section 106 Formal sport monies.

This grant offer is made subject to the following special conditions:

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***

Facility Grants Scheme * new application

Town:	Crawley Down
Title of project:	New car park
Applicant:	Worth Parish Council
Type of applicant:	Parish Council
Previous Grants in past 5 years:	£ 26,300 – play equipment (2009) £ 100,000 – Copthorne Pavilion (2010) £ 13,146 – Copthorne Pavilion (2012)
Grant Request to MSDC	£ 62,799 (97%)
Total project cost:	£ 65,000

Financial Summary

Sources of funding and whether secured

n/a

Summary of project proposal and aims:

The applicant is applying for a Grant to build a second car park in Crawley Down village centre.

Background

The existing off street and on street designated parking in Crawley Down village centre has a total car parking capacity of 30 spaces. The village centre can get very busy at certain times which results in illegal and inconsiderate parking. This produces a difficult pedestrian and cycling environment and causes regular problems such as lack of space for commercial deliveries, delays to the bus service, difficulties for waste collection and emergency services.

To remedy this situation the Parish Council obtained planning consent (13/01024/COU) in July 2013 for a new 16 space car park with two motorcycle bays and 12 bike parking places on a patch of green space beside Auchinleck Court on Station Road, between Kiln Road and Burleigh. The proposal also includes converting three spaces in the existing car park, next to the Royal Oak pub, into two disabled parking bays.

The Parish Council received four tenders for the works and the preferred contractor was agreed at a Parish Council meeting in July 2014.

Head of Finance Comments

Worth Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

How does the project meet the Council's aims?

Better Lives

There are no existing disabled parking spaces in the village so this project will improve access for the disabled.

Better Environment

The Worth Way Sustrans cycle route passes directly through the village centre. The cycle parking spaces will encourage users to stop in the village to use the facilities and encourage villagers to cycle rather than drive. A seat and a waste bin will also be provided adjacent to the cycle parking.

Better Services

Crawley Down village centre is a compact area with twelve shops, leisure and health facilities. The village centre is the focal point for considerable traffic movement and this project will meet the need for additional parking space identified through a local survey.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to build a new car park in Crawley Down will be of benefit the residents of Crawley Down and the surrounding area.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award, Worth Parish Council a grant of £62,799 (100% of the total project cost) to build a new car park in Crawley Down, which is made up of - £5,785 (P35/654 Land at Burleigh Infant School), £4,620 (P35/690 Land at Palmers Auto Centre), £615 (P35/717 Land at Haven Farm) and £51,779 (P35/728 Land South of Grange Road) Section 106 Local Community Infrastructure Fund contributions.

This grant offer is made subject to the following special conditions:

- that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- the project must be completed within 12 months of project funding being obtained***

Facility Grants Scheme * new application

Town:	Haywards Heath
Title of project:	Start-up costs and equipment
Applicant:	Bolnore Village Community Partnership
Type of applicant:	Charitable Incorporated Organisation
Previous Grants in past 5 years:	None
Grant Request to MSDC	£ 9,000 (18%)
Total project cost:	£ 51,150

Financial Summary

Sources of funding and whether secured	
Hyde Housing (secured)	£10,000
Gatwick Airport Community Trust (secured)	£1,500
Haywards Heath Town Council (secured)	£1,600
West Sussex County Council (secured)	£3,000
Donations (secured)	£310
Contribution from Residents Association (secured)	£1,400
Bolnore Small Lottery (secured)	£800
National Lottery (unsecured)	£10,000
Bernard Sunley Trust (unsecured)	£10,000
Screwfix (unsecured)	£2,000
Ernest Kleinwort Charitable Trust (unsecured)	£10,000
UK Power Networks (unsecured)	£10,000
Sussex Police (unsecured)	£1,000
Total	£61,610

The applicant has raised £18,610 to date and has undertaken an extensive fundraising campaign to raise all the funds needed to cover the start-up costs.

Summary of project proposal and aims:

The applicant is applying for a Grant to purchase equipment and cover the start-up costs for the new Woodside pavilion in Bolnore.

Background

The Bolnore Village Community Partnership (BVCP) is a charitable organisation set up by the local residents association to manage 'The Woodside', the new sports and community building being constructed by the Council at Bolnore Recreation Ground.

The facilities will serve the large population (approx. 2,500 residents) at the new Bolnore housing estate and the neighbouring areas in Haywards Heath. The venue will become the base for the local nursery, enabling it to expand, and will provide facilities for a range of community events, celebrations and classes.

The BVCP aims to manage the Woodside in a way that maximises the full potential of the building and the sums invested in it by the Council. There is a lack of existing social and recreational facilities in Bolnore and a clear need for these new community facilities.

In October 2013 Cabinet considered a report regarding the future management of the facilities by the BVCP and agreed to a 28 year lease. The report made reference to the BVCP's business plan and included revenue forecasts based on earned income from hire of the facilities.

There has been a lot of interest from local groups and provisional bookings are already in place for the sports pitches, meeting rooms and halls. Groups that have confirmed they will run activities at The Woodside include the pre-school, Cubs, Scouts, Beavers, Bolnore Football Club, the Residents Association, a film society, netball club, dance, yoga and Zumba exercise class providers.

The BVCP need to raise funds to purchase equipment needed to furnish the facilities and make the venue suitable for hirers and users. The project includes installing an acoustic dividing wall on the mezzanine level, purchasing white goods, appliances and crockery for the kitchen, buying tables and chairs for the main hall, sports and pre-school equipment, signage, CCTV for security and some running expenses (wages, utilities, marketing, stocks and supplies).

Head of Finance Comments

This is a newly established organisation that does not, as yet, have financial accounts.

How does the project meet the Council's aims?

Better Lives

The sporting and social activities available at the Woodside will help the local residents lead more active lifestyles which will improve their general health and wellbeing. The new facilities will help develop a strong, safe community and reduce anti-social behaviour.

Better Environment

The Woodside will provide a range of activities for local people that would otherwise require them to travel significant distance. Where possible they will use local products, staff and services and run the building in an environmentally friendly way.

Better Services

The BVCP will provide opportunities for recreational and social activities through the provision of indoor and outdoor sports and events. They have supported the establishment of new football and netball teams and will offer excellent facilities for children and young people that are currently lacking.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to purchase the equipment needed to make the Woodside operation will be of benefit the residents of Bolnore and the surrounding areas.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award the Bolnore Village Community Partnership, a grant of £9,000 (18% of the total project cost) to purchase equipment and cover the start-up costs for the new Woodside pavilion which is made up of - £9,000 (P35/595) Ph. 4 & 5 Leisure Contributions which are ring-fenced for use at the Bolnore Recreation Ground.

This grant offer is made subject to the following special conditions:

- **That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer**
- **The project must be completed within 12 months of project funding being obtained**

APPENDIX B

Community and Economic Development Grants Scheme * new application

Town:	Hassocks
Title of project:	Extra opening hours (Pilot project)
Applicant:	Hassocks Community Partnership
Type of applicant:	Company Limited by Guarantee without share capital
Previous Grants in past 5 years:	None
Grant Request to MSDC	£ 4,000 (73%)
Total project cost:	£ 5,460

Financial Summary

Sources of funding and whether secured

Income generated from existing operation (secured)	£ 1,460
Total	£ 1,460

Summary of project proposal and aims:

The applicant is applying for a Grant to extend the opening hours of the Hassocks Community Cycle Hire project from 3 hours to 3 days per week for a trial period of six months from March to September 2015.

Background

Hassocks Community Partnership was set up in 1995 and became a company limited by guarantee in 2010. It aims to realise the 'Vision for Hassocks', deliver the action plan and work to secure the long term viability of the village as a centre for social, business and cultural activities.

Hassocks Community Cycle Hire (HCCH) is one of a number of projects managed by the partnership. It opened in September 2010 with funding from SEEDA and West Sussex County Council. It has premises on the car park of the Hassocks public house by Hassocks Station.

HCCH offers bike servicing and cycle hire via phone or email for approximately £20 per hour. It is open 10am-1pm Saturday mornings and operates with a mixture of volunteers and paid cycle mechanics, employed on an 'as needed' basis. The majority of cycle hire customers come to Hassocks from London and Brighton to explore the South Downs.

Southern Rail is intending to build HCCH a new cycle hire shop backing on to the platform as part of the refurbishment of Hassocks station. They are aiming to have tenders for the work back by mid-October and will complete the work by March 2015. The new shop will be highly visible and there is an opportunity to test the market for additional servicing and hires.

To take advantage of this situation HCCH would like to extend their opening hours to three days per week for an experimental period of six months during high season from March to September 2015 with an experienced mechanic in charge which will incur extra costs. A Community and Economic Development grant would be used as a pump priming grant to subsidise the pilot period and help this not for profit enterprise assess viability and potentially expand their operation.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st March 2014, which show a deficit of £1,073.

Total income was £24,526; mainly generated from Income from activities (£15,226), Cycle Hire and repairs (£8,800) and Donations (£500).

Total expenditure was £25,599; mainly comprising of Supplies and Services (£23,525), Depreciation (£1,594) and Premises related (£480).

Balances held at the end of this period showed Net Assets of £16,521, which comprised of Tangible assets £4,780, Cash £13,729, Stock £3,292, Debtors £173 and Creditors (£5,453).

How does the project meet the Council's aims?

Better Lives

This project encourages residents to cycle and lead healthy lifestyles. The project also provides opportunities for volunteers and training for teenagers and other people who want to work with bike.

Better Environment

By encouraging sustainable tourism and provide a service for residents to maintain their bikes the project helps reduce use of cars, congestion and pollution which is highlighted as a particular problem for Hassocks in the Air Quality Management Plan.

Better Services

Hassocks Community Partnership aims to attract more visitors to Hassocks which benefits local traders.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to extend the opening hours of the HCCH for a pilot six month period will be of benefit the residents of Hassocks and the surrounding area.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Community and Economic Development Fund grant of £4,000 to the Hassocks Community Partnership.

This grant offer is made subject to the following special conditions:

- ***That it can be demonstrated that the project can be funded in its entirety by March 2015.***
- ***The project must be completed by September 2015.***

Community and Economic Development Grants Scheme * new application

Town:	Pyecombe
Title of project:	Building extension – kitchen, plumbing, electrical work and CCTV
Applicant:	The Church of the Transfiguration, Pyecombe
Type of applicant:	Registered Charity (No. 243134)
Previous Grants in past 5 years:	None received.
Grant Request to MSDC	£12,265 (8%)
Total project cost:	£146,654

Financial Summary

Sources of funding and whether secured

South Downs National Park, Veolia, South Mid-Sussex, Garfield Weston, Bernard Sunley, AllChurches Trust, South Downs Society, Stephen Clarke 1957 Trust (secured)	£ 59,454
Local fundraising – donations, events, sales etc. (secured)	£ 74,935
Total	£ 134,389

Summary of project proposal and aims:

The applicant is applying for a Grant to complete works to a building extension to provide toilet, kitchen and storage facilities to enhance community use.

Background

The Church of the Transfiguration is a 12th Century Anglican church sited on the South Downs Way. It is one of four churches within the Downland Benefice. It is the only community facility in the village of Pyecombe (except the pub) which has a population of approximately 200. Regular services are held at the church and it is also used for weddings, funerals and secular meetings, including Parish Council meetings.

A Community and Economic Development grant will enable the church to complete the construction of an extension housing a disabled toilet and kitchen facilities. Most of the funding has been raised for this project but there is a shortfall and a Community and Economic Development grant would allow them to complete works to the kitchen, plumbing, electrical work and CCTV. Planning permission for the project was awarded in December 2011 (11/02225/FUL) and building work started in March 2014.

The extension will enable the church to make the facilities available to more groups in the community. As well as local users they would like to attract more visitors to

learn about the local heritage of the church and village. At present they can only offer teas, coffees and other refreshments by carrying water to the building.

It has been estimated that the footpath between Devils Dyke and Ditchling Beacon is the busiest section of the South Downs Way. The facilities will be open during daylight hours every day of the year.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st December 2013, which show a surplus of £39,052.

Total income was £57,366; mainly generated from Donations (£31,820), Gift Aid Tax refund (£8,567), Fundraising (£8,191), Grants (£7,640), Fees (£977), Interest (£121) and Rental income (£50).

Total expenditure was £18,314; mainly consisting of Staff related (£11,553), Supplies and Services (£6,156) and Third Party Donations (£605).

Balances held at the end of this period showed Net Assets of £73,261, which comprised of Cash £73,261.

How does the project meet the Council's aims?

Better Lives

92 walkers completed a questionnaire on the afternoon of Sunday 9 June 2013. 97.6% of passing walkers and 98.7% of villagers surveyed were in favour of the project.

Better Environment

The building project has been built with empathy for the environment and water and waste disposal use environmentally sound practices. The Priest in Charge of the Benefice has consulted with Cathedrals and Churches Officer at the Society for the Protection of Ancient Buildings regarding the plans for the extension and they were supportive of the project.

Better Services

With the development of a disabled toilet and kitchen, all users of the facilities be they church members, villagers, walking groups, riders and cyclists will have a better experience when they visit; the Parish Council will be able to meet in more comfortable surroundings and the church will be useable as a polling station.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to complete the kitchen works, plumbing, electrical works and install CCTV will be of benefit the residents of Pyecombe and the surrounding area.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Community and Economic Development Fund grant of £12,265 to the Church of the Transfiguration, Pyecombe.

Members should note that the recommended amount exceeds the maximum grant of £5,000 for this scheme as detailed in the guidelines. There are no s106

contributions available for capital improvements to community facilities in Pyecombe.

This grant offer is made subject to the following special conditions:

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***

Community and Economic Development Grants Scheme * new application

Town:	Hassocks
Title of project:	Replacement curtains at Adastra Hall
Applicant:	Hassocks Community Association
Type of applicant:	Registered Charity (No. 277606)
Previous Grants in past 5 years:	£2,500 – kitchen improvements (2012) £500 – small revenue (2013)
Grant Request to MSDC	£ 2,500 (98%)
Total project cost:	£ 2,546

Financial Summary

Sources of funding and whether secured

n/a

Summary of project proposal and aims:

The applicant is applying for a Grant to purchase new curtains for the main hall in Adastra Hall, Hassocks.

Background

The Hassocks Community Association owns the Adastra Hall, which is held on Lease to the Parish Council. It was formed in 1976 as a Registered Charity to establish, maintain and manage a community centre for the benefit of the inhabitants of the village.

Although the Hassocks Community Association owns the Hall, the Adastra Hall Management Committee actually run it and a responsible for bookings. Much of the maintenance is performed in-house by Committee volunteers which keeps the hire charges low. The Management Committee is composed of representatives of the Community Association, Mid Sussex District Council, Hassocks Parish Council and affiliated groups and society members of the Association – all volunteers.

The hall offers good facilities for hire to a number of varied organisations, societies, and clubs; activities include table tennis, short mat bowls, seminars, wedding receptions, blood donor sessions, tumble tots, weight watchers, dancing, concerts, films, U3A and R.S. Music Exams. Many clubs and associations have regular bookings throughout the year.

The building has a large main hall that holds up to 240 people; a Committee Room, a large kitchen; a Green Room behind the stage which has a small kitchen and is ideal for smaller gatherings such as children's parties

The main hall's present fire proof curtains, now 27 years old, are faded and much worn, new curtains would enhance the main hall and encourage more hirers.

The Association is requesting a grant to replace the original curtains and fittings, including new cords to meet Health and Safety Regulations.

Head of Finance Comments

Independently examined accounts have been submitted for the year ending 31st March 2014 which show a deficit of £541.

Total income was £37,029; mainly generated from Rental Income (£26,831), Fundraising Activities (£8,751), Grants (£1,134), Other Income (£309) and Interest (£4).

Total expenditure was £37,570; mainly consisting of Supplies and Services (£29,051), Premises (£7,769) and Third party payments (£750).

Balances held at the end of this period showed Net Assets of £9,784, comprising of Cash £9,784.

How does the project meet the Council's aims?

Better Lives

The centre benefits users from all sections of the community.

Better Environment

The Adastra Hall is a vital part of the local community and the new curtains would improve the overall attractiveness of the building.

Better Services

New fire proofed curtains will add to the appeal of the main hall to potential new hirers which may also lead to increased income for the Association.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to purchase new fire proofed curtains would improve the appearance of the hall, be more appealing to potential new hirers leading to increased income and meet health and safety regulations.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Community and Economic Development Fund grant of £1,909 to enable the Hassocks Community Association to purchase new curtains for Adastra Hall. This amounts to 75% of the total project cost would leave a shortfall of £637 which will need to be met by reducing expenditure and/or increased local fundraising.

This grant offer is made subject to the following special conditions:

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***

Community and Economic Development Grants Scheme * new application

Town:	Turners Hill
Title of project:	The Ark refurbishment
Applicant:	Turners Hill Parish Council
Type of applicant:	Parish Council
Previous Grants in past 5 years:	None
Grant Request to MSDC	£18,307 (83%)
Total project cost:	£ 21,968

Financial Summary

Sources of funding and whether secured

Local fundraising – events, donations, sales etc. (secured) £ 3,661

Total £ 3,661

Summary of project proposal and aims:

The applicant is applying for a Grant to refurbish The Ark in Turners Hill.

Background

The Ark is a purpose built village hall. It was built and is owned by Mid Sussex District Council and is leased to Turners Hill Parish Council which is responsible for all internal maintenance. The District Council is responsible for the main structure of the building, outside decoration and the condition of the access road.

The hall provides a centre for a variety of local activities as well as being let to the general public for parties, meetings and other functions. The premise include a large main hall suitable for events and sporting activities such as badminton; the Dove Suite suitable for social functions and business meetings and the Deck Room which is useful for group meetings or as an additional room for parties.

The Parish Council has worked hard to ensure that the facilities are well maintained however the hall is now 21 years old and many of the fixtures and fittings are in need of updating or replacement. The Council is running 21 fundraising events throughout the year to raise funds for the work.

The cost of the planned improvements are as follows:

	£
Oven, canopy extract fan and gas interlock system	5,813.40
Dishwasher in the kitchen	1,275.00
New curtains in the Dove Suite and Deck	3,616.37
12 flip top tables	519.88
Glass washer and fridge in the bar area	1,388.00
Flooring for the Dove Suite, Hall and Stairs	5,516.72
9 Toilet seats	177.72

<i>Sub total</i>	18307.09
<i>VAT @ 20%</i>	3661.42
<i>Total</i>	21968.51

Head of Finance comments

Turners Hill Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

How does the project meet the Council's aims?

Better Lives

The Ark offers a range of social and sporting activities for local residents. This project will ensure the building remains inviting and available in future years.

Better Environment

The project will help to promote a cleaner, safer and greener environment. The new appliances will reduce energy use and bills.

Better Services

The grant will enable the Parish Council to provide improved leisure facilities and activities and help develop provision for younger and older people.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to update The Ark village hall in Turners Hill will be of benefit to local residents and the inhabitants of the surrounding area.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Community and Economic Development Fund grant of £13,730 to enable the Turners Hill Parish Council to refurbish The Ark village hall. This amounts to 75% of the total project cost (excluding VAT) and would leave a shortfall of £4,577 which will need to be met by reducing expenditure and/or increased local fundraising.

Members should note that the recommended amount exceeds the maximum grant of £5,000 for this scheme as detailed in the guidelines. There are no s106 contributions available for capital improvements to community facilities in Turners Hill.

This grant offer is made subject to the following special conditions:

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***

Community and Economic Development Grants Scheme * new application

Town:	Burgess Hill
Title of project:	Plaque and Memorial Event in Memory of Belgian WW2 Pilot
Applicant:	Burgess Hill Town Council
Type of applicant:	Town Council
Previous Grants in past 5 years:	£32,000 – allotments (2010)
Grant Request to MSDC	£1,000 (67%)
Total project cost:	£ 1,500

Financial Summary

Sources of funding and whether secured

Burgess Hill Town Council (secured)	£500
Total	£500

Summary of project proposal and aims:

The applicant is applying for a Grant to install a memorial stone in the remembrance garden to commemorate Belgian pilot Arthur A Ghislain Patiny whose plane crashed in Burgess Hill in 1944.

Background

At 14:48 hours on 12th July 1944, a British aircraft crashed and blew up at "Greenlands" Field, Keymer Road, Burgess Hill. The body of the pilot was taken to the mortuary in Church Road, Burgess Hill and he could only be identified from papers found in the pocket of his jacket. It was ascertained that the pilot was No. 153064, Flying Officer Arthur A. Ghislain Patiny, a Belgian aged 23 years from Floreffe. The plane was a Spitfire from No. 349 Squadron, 135 Wing R.A.F.

Extracts from a report at that time:

"This plane, together with another one from the same Squadron, was on manoeuvres when it dived out of the clouds and failed to pull out of the dive, resulting in a crash. Damage occurred to trees in a field, the property of J.G. Wilson of "Greenlands", Burgess Hill. The grazing is let to Mr. T. Matthews of "Ockley Manor Farm" and cattle were grazing at the time. Slight damage to two houses, "Paddocks" and "Parklands."

In Keymer Road, Burgess Hill, the Guard was mounted at 15:30 by 369 Pioneer Company at the request of the Camp Commandant R.A.F. Station, Chailey."

There is a road in Floreffe, Belgium (where Mr Patiny is buried) which is named after the pilot as a memorial, and a tombstone in Floreffe (Begraafplaats, Chemin des spinettes). He was awarded the "Croix de Guerre", and is remembered with honour in the Maidenhead Register under the heading:- 153064, 349 (Belgian) Sqdn., Royal

Air Force Volunteer Reserve who died on 12th. July 1944. His death was registered in Cuckfield (Sept. quarter ref. 2 B 176).

Residents of Burgess Hill have enquired why there is no memorial to the volunteer Belgian pilot who lost his life when his plane crashed and as this is the 70th anniversary it is thought timely for his death to be remembered with a plaque, or stone, in the remembrance garden and a special event/reception to be held. The event will involve the Belgian Embassy, Mr Patiny's family, the RAF and the British Legion, a military band and local schools. A special service is also to be planned in memory of the young pilot led by Father Kevin O'Brien, Chaplain to the RAF.

Although Mr Patiny is remembered in Floreffe, there is no memorial to him in this country and therefore Burgess Hill Town Council has requested a grant of £1,000 to provide a memorial stone and special remembrance event/reception to commemorate his life. Burgess Hill Town Council will contribute £500 towards the memorial plaque and ceremony.

Head of Finance comments

Burgess Hill Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

How does the project meet the Council's aims?

Better Lives

Memorials represent a focal point for remembrance both individual and collective, particularly on occasions such as Remembrance Sunday or anniversary events. The sacrifices made by so many for freedom needs to be remembered and the plaque will play a vital role in ensuring that continues.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that the memorial plaque to the young Belgian pilot who lost his life in Burgess Hill will act as a historical touchstone enabling local people to remember and respect the sacrifices of those who died. It will be an important source of information for young people in understanding the sacrifices made by past generations.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Community and Economic Development Fund grant of £1,000 to enable the Burgess Hill Town Council to install a memorial stone and hold a commemorative event to remember Mr Arthur A. Ghislain Patiny.

This grant offer is made subject to the following special conditions:

- The project must be completed within 12 months of project funding being obtained***

Community and Economic Development Grants Scheme * new application

Town:	Haywards Heath
Title of project:	Costs in relation to "Village Fete"
Applicant:	Haywards Heath Town Team CIC
Type of applicant:	Community Interest Company
Previous Grants in past 5 years:	£2,500 – website developments (2014)
Grant Request to MSDC	£ 500 (100%)
Total project cost:	£ 500

Financial Summary

Sources of funding and whether secured

n/a

Summary of project proposal and aims:

The applicant is applying for a Grant to cover road closure and PA hire costs for a village fete event in Haywards Heath in September.

Background

Established in October 2013, Haywards Heath Town Team CIC was formed to develop and promote the benefits and growth of Haywards Heath for its residents and business communities. It organises events throughout the year for the enjoyment of all ages while promoting a sustainable and healthy lifestyle. The development and growth of the local economy will also be a primary objective of the organisation.

The organisation is planning a "Village Fete" community event to be held on Sunday 21 September 2014 in The Broadway, Haywards Heath. This will be a free event and includes a programme of performances/events involving local groups. Those taking part include Morris Dancers, RokSkool workshops, marching band, close-up magicians, choirs, Punch and Judy, martial arts demonstration, Kids Popsteps, and Cylvian.

The Town Team anticipate that the event will bring local residents together, increase community spirit and boost trade.

The Town Team have requested a grant of £500 to cover the road closure costs of £350 and hire of PA system of £150.

Head of Finance Comments

This is a newly established organisation that does not, as yet, have financial accounts. The projected expenditure for the event is £500 with no income as this is a free event.

How does the project meet the Council's aims?

Better Lives

The event is free which may attract residents who may otherwise not be in a position to attend an event such as this; it is open to the whole community to enjoy. Local community groups will provide the entertainment and it is hoped that the event will bring the whole community together.

Better Services

Local residents will be encouraged to come into the town because of the event and local businesses may see increased sales.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to run a community event in Haywards Heath will benefit the local residents and the surrounding areas.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award a Community and Economic Development Fund grant of £500 to enable the Haywards Heath Town Team CIC to run a community event in the town in September 2014.

This grant offer is made subject to the following special conditions:

- ***The project must be completed by October 2014.***

Community and Economic Development Grants Scheme * new application

Town:	Haywards Heath
Title of project:	Contribution toward 2015 Haywards Heath Bike Ride Event
Applicant:	Haywards Heath Town Team CIC
Type of applicant:	Community Interest Company
Previous Grants in past 5 years:	£2,500 – website developments (2014)
Grant Request to MSDC	£ 1,000 (12%)
Total project cost:	£ 8,445

Financial Summary

Sources of funding and whether secured

Various sponsors (unsecured) £ 3,000

Total £ 3,000

The total estimated income from the Bike Ride is £23,000 (entries £10,000 and sponsors £13,000) which should cover the shortfall and a charitable donation.

Summary of project proposal and aims:

The applicant is applying for a Grant toward the cost of the road closure and the start/finish towers for the Greater Haywards Heath Charity Bike Ride in 2015.

Background

Established in October 2013, Haywards Heath Town Team CIC was formed to develop and promote the benefits and growth of Haywards Heath for its residents and business communities. It organises events throughout the year for the enjoyment of all ages while promoting a sustainable and healthy lifestyle. The development and growth of the local economy will also be a primary objective of the organisation.

The 2015 Haywards Heath Bike Ride, due to take place on 31 May will be the first event organised by Haywards Heath Town Team CIC; the previous (four) events have been organised by the Haywards Heath Business Association. The number of riders taking part has risen from 500 to 1,000 over the years. The annual event starts and finishes on the Broadway and offers four different routes which provide opportunities for riders of all ages and abilities to take part.

In early 2011 a request was made to the Council to support the inaugural Haywards Heath Bike Ride. An award of £2,000 was made to the Haywards Heath and District Business Association to provide seed funding the first event from the BMS Reserve Fund, agreed under delegated authority.

Each year, the event makes a surplus of funds which is used for charitable purposes (the 2014 event provided funds to buy vital syringe drivers for cancer patients; last year funds were raised to buy 15 defibrillators which were distributed in locations in the local area and two given to the twin towns). For 2016, the event aims to fundraise for medical research to combat illnesses in babies and children.

The organisation has requested a grant of £1,000 to cover road closure costs and the hire costs of the start/finish towers. The riders have to pass underneath the towers at the start and finish which means that the riders can be tracked to ensure that all riders return safely.

Head of Finance Comments

This is a newly established organisation that does not, as yet, have financial accounts.

How does the project meet the Council's aims?

Better Lives

As a form of exercise, cycling has broad appeal. Toddlers, pensioners, the able-bodied or people with disabilities can all enjoy cycling if they have the right equipment. It's a low-impact type of exercise, so it's easier on your joints than running or other high-impact aerobic activities. The different routes offered by the Bike Ride enable riders of all abilities and age to take part.

Corporate Grant Assessment Group evaluation of the project

Whilst the Grants Assessment Group were supportive of the application for the Haywards Heath Bike Ride as it will encourage many people into the town as a destination for visitors, shoppers and boost the local economy, the Group was aware that one of the main purposes of the event is to raise money for various charitable causes. This event does earn sufficient income to cover all of the running costs.

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel does not offer a grant to the Haywards Heath Town Team CIC for this project.

SMALL REVENUE GRANT APPLICATIONS

Name of Organisation	:	Circles Network
Purpose for which Grant is Sought	:	Contribution towards setting up three rural Time Banks
Total Project Cost	:	£21,000
Amount of Grant Sought	:	£5,000
Previous Grants	:	2011/12 - £3,000
Grants Awarded from WSCC	:	N/A

Background information

Circles Network is a UK wide voluntary organisation, renowned for building inclusive communities on the foundations of justice, advocacy, empowerment and friendships. They aim to support people with disabilities to become fully included in their community and to live fulfilling lives. They have extensive knowledge about how to support people to be included in their community without making them dependent on paid workers.

The Burgess Hill Circles Network group established the Mid Sussex Time Bank in June 2011 and offer membership to anyone living in Burgess Hill, Haywards Heath and the surrounding area. Time Bank members are rewarded with time credits; one credit for an hour of help can 'buy' an hour of another member's time. All time is equal – an hour spent walking a dog is the same value as an hour spent mending a computer.

The Time Bank currently has 169 members living in Burgess Hill and Haywards Heath and to date 4,350 hours have been exchanged. Four volunteers help to run the Time Bank and a paid worker (three hours per week). The types of exchanges include gardening, shopping, accompanying people to appointments, help with IT, filling in forms, companionship, taking items to the tip, looking after pets and housework.

The organisation wishes to set up three rural Time Banks, the suggested areas are Handcross, Cuckfield and East Grinstead. They will also continue to run the Haywards Heath and Burgess Hill Time Banks. They intend to hold regular drop in sessions in GP surgeries so that people in rural communities can get to know about the Mid Sussex Time Banks and what they can offer. The Time Bank is very flexible and can respond to many needs. The Time Banks are not just about one-to-one exchanges; Time Banks can run groups where members learn new skills, or groups can support each other. They also have monthly social events where members get the opportunity to meet each other, such as picnics, coffee mornings, country walks, going to the cinema etc.

The organisation state that by joining the Time Bank members will have increased their friendships and social networks, have increased confidence and self-esteem, will have learned new skills and become more involved in their local community.

They will be measuring this by using the Time Online database to record all exchanges and details of members so that they have a quantitative way of measuring progress. This database can produce specific and detailed reports on the activities of the Time Bank. They also ask people to fill in an evaluation at the beginning of their membership of the Time Bank and after six months of being a member. This enables them to measure the changes in individual's situations and in their attitude to their lives.

Head of Finance Comments

Independently audited accounts have been submitted for the year ending 31st March 2013, which show a deficit of £82,266.

Total income was £1,325,018; mainly generated from Income from Charitable activities (£1,129,629), Other incoming resources (£162,484), Voluntary income (£16,162), Unrealised gain on investment asset (£13,965) and Investment income (£2,778).

Total expenditure was £1,407,284; mainly consisting of Staff related (£1,018,923) Supplies and Services (£377,728) and Governance costs (£10,633).

Balances held at the end of this period showed Net Assets of £402,690, which comprised of Tangible assets £16,754, Cash £434,707, Debtors £74,392 and Creditors (£123,163).

Corporate Grant Assessment Group's evaluation of the project

One of the main principles of the Time Bank is equality; one hour of help equals one time credit, whether the task is babysitting, DIY work or befriending. Another main principle in the Time Bank is that everybody has something to give, and everybody therefore participates in the Time Bank as a giver and a receiver.

The Assessment Group recommends awarding Circles Network a grant of £3,000 as a contribution towards the set up costs of the rural Time Banks.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. Time banking is a way of making co-production work; there are no "service users" or "service providers" just people supporting each other to live fuller lives, enabling more informal, flexible communities. Every individual has something of value to contribute to the wellbeing of their local community, be it their experience, their practical support, their empathy, their contacts, their skills or their time.

Recommendation

£3,000

Name of Organisation	:	East Grinstead Flower Club
Purpose for which Grant is	:	Contribution towards Flowers in the Sought Community Event
Total Project Cost	:	£800
Amount of Grant Sought	:	£500
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

East Grinstead Flower Club is celebrating its 50th Anniversary this year and to mark the occasion would like to hold a "Flowers in the Community" event over the weekend of Saturday 11th and Sunday 12th October.

The Flower Club hold monthly meetings on a range of topics including demonstrations, workshops and social events. They also take part in local and national competitions. The Club currently has a membership of 45, membership £35 p.a.

One of the Club's aims is to encourage younger people to take part in flower arranging which will lead in turn to increased membership. The Saturday event to be held at St Mary's School in East Grinstead will include a demonstration of flower arranging by a talented florist and designer, workshops, tables decorated for celebrations, flowers and plant stalls, raffle and cake stall. The Club intends to show a new focus on how to arrange flowers in the home and clubs with a more contemporary feel which they hope will appeal to a younger audience. Free entry to the school to see the tables decorated for celebrations, flowers and plant stalls but various entry costs for the demonstrations and workshops.

The Head Teacher of St Mary's School is very supportive of the event; the pupils have already participated by creating flower designs for the promotional paperwork.

On Sunday 12th October, St Mary's Church will be holding a special flower festival service as part of the celebration weekend.

The club is welcoming and friendly, they charge £35 annual fee to cover the cost of 11 meetings per year.

The total cost will be £800 and the Flower Club has requested a grant of £500 as a contribution towards the event.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 30th June 2014, which show a surplus of £103.

Total income was £2,852; mainly generated from Subscriptions (£1,344), Fees (£797), Fundraising (£704), Donations (£6) and Interest (£1).

Total expenditure was £2,749; mainly comprising of Supplies and Services (£2,749).

Balances held at the end of this period showed Net Assets of £3,455, which comprised of Cash £3,455.

Corporate Grant Assessment Group's evaluation of the project

As an activity flower arranging is very rewarding, relaxing and gives people an opportunity to learn creative skills. Flower arranging not only provides enjoyment to the arranger, the end result also brings enjoyment to others. The Flowers in the Community Event also aims to encourage young people to enjoy and appreciate the art of flower arranging.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The event will present the art of flower arranging to a younger audience who may not have considered this type of activity before and also teach young people about the different types of flowers that are used in arrangements. The event will also inform them how to care for fresh flowers and give the young people hands-on experience to create a floral display.

Recommendation

£250

Name of Organisation	:	Mid Sussex Sinfonia
Purpose for which Grant is Sought	:	Children's Open Day
Total Project Cost	:	£700
Amount of Grant Sought	:	£500
Previous Grants	:	2012/13 - £250
Grants Awarded from WSCC	:	N/A

Background information

Mid Sussex Sinfonia is a community orchestra that was established in 1971, their aim is to provide the opportunity for amateur instrumentalists to play works from the classical orchestral repertoire and to provide affordable orchestral concerts of a high standard for the local community. Most of its concerts are held at Clair Hall in Haywards Heath.

The orchestra is always keen to encourage new members with suitable experience to join, particularly string players. Rehearsals are usually held on four Sundays during the month before a concert. Non-playing members are welcome to act as stewards at concerts.

The orchestra performs 5-6 concerts a year in Mid Sussex and aim to encourage and promote the love of orchestral music and provide an opportunity for instrumentalists to participate in concerts.

In previous years, Mid Sussex Sinfonia has held very successful Open Days at Clair Hall and invited children from local schools, accompanied by their parents, to experience playing a musical instrument (the Council has contributed financial support towards one of the Open Days). The day will also involve the children participating in the orchestra and learning about the role of the conductor. In view of the success of the earlier Open Days, the orchestra would like to repeat the event and have requested a grant of £500 – the total cost is £700, the balance to be met from their own resources. They anticipate around 100 children and their parents to attend the Open Day.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st August 2013, which show a surplus of £1,485.

Total income was £12,729; mainly generated from Concerts (£8,868), Subscriptions (£1,560), Grants (£750), Gift Aid rebate (£605), Donations (£375), Friends (£325), Other Income (£165), Sponsors (£75) and Interest (£5).

Total expenditure was £11,244; mainly consisting of Supplies and Services (£9,298), and Premises (£1,946).

Balances held at the end of this period showed Net Assets of £13,327, which comprised of Cash £13,327.

Corporate Grant Assessment Group's evaluation of the project

The Open Day event will provide the opportunity for young people to experience playing various musical instruments, encourage them to join an orchestra and help to

foster the love of orchestral music. The previous events have proven to be very successful and it is anticipated that around 100 children and their parents will attend the forthcoming planned Open Day.

The Mid Sussex Sinfonia hopes that with their encouragement many young people will decide to become instrumentalists in the future. Learning to play a musical instrument can have a host of benefits for children, it can help to boost memory abilities, improve behaviour and intelligence as a whole. As children get older, having music as a hobby gives another avenue for social interaction.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Live for All. The event will provide an opportunity for young people to experience playing a musical instrument which may not otherwise be possible for them. In addition to improving creativity, learning music cultivates many skills that will continue to be useful to young people throughout their lives.

Recommendation

£500

Name of Organisation	:	Sussex Chorus
Purpose for which Grant is Sought	:	Family Carol Concert
Total Project Cost	:	£2,205
Amount of Grant Sought	:	£500
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

Sussex Chorus, established in 1928, performs concerts in Brighton, Mid Sussex, other parts of the country and abroad. They state that they are generally regarded as one of the best large choirs in Sussex.

They charge £140 yearly subscription for members of the choir and the ticket prices for the Christmas Carol Service will be £12 and £3 for children.

The choir usually gives four or five concerts each year, with professional soloists. There are four concerts planned for the next season with a Remembrance Concert on 8th November, a Family Christmas Carol Concert on 22nd December, a concert of French Sacred music on 21st March and a concert on 20th June that will be a tribute to Vaughan Williams.

Although the majority of the choir members live in Mid Sussex, there is not a church or concert hall in the area that is large enough for the majority of their concerts and the only Christmas Concert will be held in Burgess Hill.

The Family Christmas Carol Concert is planned to take place at the King's Centre, Burgess Hill, which has a large seating capacity, at 6:30 pm and this is aimed especially for an audience of families with children.

A similar successful concert was held at the Kings Centre in December 2013 attended by a large number of families.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st March 2012 which show a deficit of £2,538.

Total income was £26,303; mainly generated from Subscriptions (£13,500), Fundraising and Social (£3,757), Sales (£3,524), Income Tax receivable (£3,071), Grants and Sponsors (£1,250), Patrons and Donations (£1,150) and Interest (£51). Total expenditure was £28,841; mainly consisting of Supplies and Services (£28,117) and Third party donations (£724).

Balances held at the end of this period showed Net Assets of £21,669, comprising of Bank £20,418, Debtors £1,343 and Creditors (£92).

Corporate Grant Assessment Group's evaluation of the project

Although the Grant Assessment Group was mindful that the Sussex Chorus concert would give many local people the opportunity to sing and listen to Christmas music without having to attend a church service, they considered that there should normally

be enough income generated from ticket sales to cover the cost of the concert and therefore did not recommend a grant.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The concert will give people living locally the opportunity to sing and enjoy Christmas Carols.

Recommendation

Nil

SPOTLIGHT GRANT APPLICATIONS

Name of Organisation	:	6 th East Grinstead Guides
Purpose for which Grant is Sought	:	Camping and map reading equipment
Total Project Cost	:	£500
Amount of Grant Sought	:	£500
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

6th East Grinstead Guides provides opportunities for girls aged 10-14 to try new activities, learn by doing, grow in confidence and become part of their local community. With 49 guides, they are the largest Guide Group in the County.

Recent activities include fire lighting and cooking over the fire, swimming, crafts as gifts, zip wire, sports evening,

All leaders are unpaid volunteers who offer their time for free to run the weekly meetings, plan and organise camps, day trips, outings and fundraising events.

The charges are £35 per term, three terms a year. This covers the hall hire, insurance of equipment, badges, activity materials, resource books, volunteer expenses and uniform. Concessions are made for those who may find it difficult to meet the charges.

The East Grinstead Guide and Scout Hike is held annually and this year the group entered four teams, and one of their Guide teams won. They had to restrict the number of teams entering the contest due to the cost of the equipment needed; they had six teams wishing to take part. The hike is an eight mile walk following compass bearings and map reading with incident challenges at certain points. Evening camping with food cooking tested and marks awarded. The second day is walking the final two miles to the finish post.

The guides are able to experience the outdoors, many have never had to map read before and this gives them the independence and decision making skills they need for life. They walk in teams of four, competing against other Guide and Scout groups, so camaraderie comes into play also. It's physically demanding, due to the distance, weather and carrying their kit on the hike. The girls look forward to the challenge and work hard in their preparation, and the group would like to offer all their guides the chance to take part.

The Guide group would like to purchase additional equipment in order to include all the guides who wish to take part in the hike (at present these items are borrowed from other groups, but this isn't always possible hence the restrictions this year).

The group have asked for a grant to cover the cost of items such as four-man tent, Trangia (spirit cooking sets), maps, map cases, whistles, compasses, first aid kits.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 31st December 2012, which show a deficit of £620.

Total income was £8,933.

Total expenditure was £9,553.

Balances held at the end of this period showed Net Assets of £264, which comprised of Cash £264

Corporate Grant Assessment Group's evaluation of the project

Girlguiding is the leading charity for girls and young women in the UK. They are active in every part of the UK, giving girls and young women a space where they can be themselves, have fun, build friendships, gain valuable life skills and make a positive difference to their lives and their communities. They build girls' confidence and raise their aspirations.

The annual Guide and Scout Hike is very popular and the additional equipment would enable more girls to take part in this event.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The additional equipment would enable all those girls wishing to take part in the hike the opportunity to do so. Camping trips teach girls to plan outdoor menus, exhibit safe open fire cooking methods and produce a well-cooked meal with limited resources; it also increases self-confidence, enables them to gain valuable life skills and make a positive difference to their lives and their communities.

Recommendation

£500

Name of Organisation	:	Bolney Rovers Football Club
Purpose for which Grant is Sought	:	Training Equipment for Junior Side
Total Project Cost	:	£500
Amount of Grant Sought	:	£500
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

Bolney Rovers Football Club, established in 1947, is affiliated to The Sussex County Football Association and plays in the Mid Sussex Football League. They train at Batchelors Field, Bolney and have one senior side. The number of players varies from season to season, between 20-35. Their fees are £40 per annum and £6 per match.

The Club has requested a grant to purchase equipment for training sessions with the intention of introducing a junior side. They feel that the equipment will help to improve their training sessions which are imperative if the Club is to continue to thrive; this equipment will become more important as they introduce the junior side.

The Club has requested a grant of £500 (£125 for cones and hurdles, £50 for bibs, £100 training balls, £50 training poles, £175 small goals).

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 20th May 2014, which show a deficit of £266.

Total income was £954; mainly generated from Match Fees (£924) and Award (£30).

Total expenditure was £1,220; comprising of Supplies and Services (£1,220).

No Balance sheet was provided.

Corporate Grant Assessment Group's evaluation of the project

Football is the UK's most popular sport and, in order to ensure the continued success of football, it is important that the sport is encouraged at a grass roots level. Those children, both boys and girls, who partake in sports, will often be healthier, have more confidence and self-esteem. Elements such as encouraging fair play and teamwork are core values of most youth football teams and this is something which is likely to stand children in good stead in later life.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The Club states that sports activity is vital to their community. If their Club is run effectively it will encourage a healthy lifestyle for many young people and adults. Bolney Village continues to thrive and a well-run football club can only contribute towards this.

Recommendation

£500

Name of Organisation	:	Bolnore Football Club
Purpose for which Grant is Sought	:	Training Kit and Referee/First Aid Courses
Total Project Cost	:	£500
Amount of Grant Sought	:	£500
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

Bolnore Football Club was established in January 2013, with the aim to offer football to the local community, particularly Bolnore Village. The Club has started initially with 7-a-side football with the aim to start an adult 11-a-side for the forthcoming season. They have successfully entered the Mid Sussex League (11) for the 2014/15 season.

The ambition is to expand into youth football over the next 12-24 months.

To play in the 11-a-side team there will be a registration charge of £40, plus £15 per month training fee. Match day subs will also be levied on players.

2014 is the Club's inaugural year for 11-a-side, and it has come with a lot of overheads. The Club has been fortunate to sign up two sponsors (Holroyd for the Club sponsor and Planet Partitioning for the first team kit); this, together with an initial fundraiser in April raising £635, has enabled them to get some equipment. However, as winter approaches they would like to get some training tops and additional training equipment; they also recognise the need to send at least one person on an FA referee and first aid course. The Club has requested a Spotlight Grant to help them complete these obligations.

Head of Finance Comments

As this is a newly established organisation, they do not have formal accounts as yet, however, they anticipate their income and expenditure to be in the region of £4,900.

Corporate Grant Assessment Group's evaluation of the project

Bolnore Village is a developing community and the establishment of the Football Club will help to bring people together through playing football, offer health benefits and enjoyment. The Grants Assessment Group was pleased to note that the Club's ambition is to expand into youth football over the next 12-24 months.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The Football Club will be open to all in the local community and in particular for residents of Bolnore Village. The Club will offer health and wellbeing benefits through taking part in regular exercise, combining this with the enjoyment of playing football.

Recommendation

£500

Name of Organisation	:	Cuckfield Lawn Tennis Club
Purpose for which Grant is Sought	:	Court Dividing Nets
Total Project Cost	:	£518
Amount of Grant Sought	:	£518
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

Cuckfield Tennis Club is a friendly, welcoming tennis club catering for all abilities and ages. It is affiliated to the Lawn Tennis Association and British Tennis. They are based at the Richard Worsley Recreation Ground, Cuckfield and hold three weekly club sessions open to all members. In addition, there are regular social events and they usually have one fundraising event per year. Their current membership is 153.

Weekly coaching sessions, mainly directed to their younger players, take place weekly during the summer. Friendly matches against other clubs in Mid Sussex are arranged. The Club participates in local leagues, for both women and men, and there is an annual club competition with trophies awarded.

The Club's annual subscriptions are Adults £77, Couples £133, Families £144, Juniors/students £20, Non-playing social membership £10.

The Club has requested a grant to purchase Court Dividing Nets which will enable one court to be used for coaching without interruption, or balls straying from other courts. They want to improve their coaching offer and would like to separate the coaching court which is needed for young players, disabled players and seniors.

Head of Finance Comments

Unaudited accounts have been submitted for the year 2013, which show a surplus of £3,265.

Total income was £8,991; mainly generated from Subscriptions (£7,226), Activities and Events (£1,062), Bar Profits (£569) and Fees (£134).

Total expenditure was £5,726; mainly comprising of Supplies and Services (£4,715) and Premises (£1,011).

Balances held at the end of this period showed Net Assets of £13,632, which comprised of Cash £13,632.

Corporate Grant Assessment Group's evaluation of the project

The dividing nets will help to make the Club more sustainable, successful, attract younger members and contribute towards enabling players of all ages and abilities to fulfil their potential. The project will improve their facilities by allowing coaching to continue undisturbed and without interruption to neighbouring courts. The Assessment Group

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The provision of the Court Dividing Nets will improve the leisure facilities by allowing coaching to continue undisturbed. Normal play will also be unaffected on neighbouring courts. Tennis coaching for the young, disabled and senior citizens will be improved.

Recommendation

£518

Name of Organisation	:	Hassocks Community Association
Purpose for which Grant is Sought	:	Table Tennis Table
Total Project Cost	:	£379
Amount of Grant Sought	:	£379
Previous Grants	:	2013 - £500
Grants Awarded from WSCC	:	N/A

Background information

The Hassocks Community Association owns the Adastra Hall, which is held on lease to the Parish Council. It was formed in 1976 as a Registered Charity.

The hall offers good facilities for hiring to a number of varied organisations, societies, and clubs; activities include table tennis, short mat bowls, seminars, wedding receptions, blood donor sessions, tumble tots, weight watchers, dancing, concerts, films, U3A and R.S. Music Exams. Many clubs and associations have regular bookings throughout the year.

Table tennis is a popular activity at the Hall and the players have indicated that the current tables have been in use for many years and are now showing signs of wear and tear. To enable the groups to continue with their sport, a new table is required. The Association considers that a new table tennis table would attract more players to attend sessions.

The Association has requested a grant to cover the cost of a Kettler Spin 5.0 Indoor Table Tennis Table costing £379.

Head of Finance Comments

Independently examined accounts have been submitted for the year ending 31st March 2014, which show a deficit of £541.

Total income was £37,029; mainly generated from Rental Income (£26,831), Fundraising Activities (£8,751), Grants (£1,134), Other Income (£309) and Interest (£4).

Total expenditure was £37,570; mainly comprising of Supplies and Services (£29,051), Premises (£7,769) and Third party payments (£750).

Balances held at the end of this period showed Net Assets of £9,784, which comprised of Cash £9,784.

Corporate Grant Assessment Group's evaluation of the project

Table tennis offers entertainment, good cardiovascular exercise and health benefits to players of different ages and fitness levels. The risk of injury is low and the intensity is manageable for most people. The hall's existing table is showing signs and wear and tear. The Corporate Grants Assessment Group was supportive of the Spotlight grants application for a new table tennis table for the Association.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. Due to the low risk of injury, table tennis can be enjoyed by people of all ages and fitness levels. When played regularly it improves reflexes, hand-eye co-ordination and balance, while toning and strengthening the core muscles, upper and lower body.

Recommendation

£379

Name of Organisation	:	Haywards Heath Harriers
Purpose for which Grant is Sought	:	Contribution towards Junior Track and Field Competitions
Total Project Cost	:	£450
Amount of Grant Sought	:	£450
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

Haywards Heath Harriers, established in 1966, is the largest athletics club in Mid Sussex with over 250 members catering for athletes from the age of nine upwards. The aim of the Club is to encourage, promote and develop running and athletics in the Mid Sussex area. They meet on Tuesday evenings at Whitemans Green, Cuckfield, from April to September and during the darker, colder months at Oathall School, Haywards Heath. Their qualified coaches take groups of all abilities and help everyone to reach their potential.

The Club caters for all standards from complete novice to those who are competing at county or regional level and provides a friendly environment to help all to achieve their athletic goals. They provide an environment where members can build friendships and enjoy training and competition with fellow members.

However, the Club states that it is not only about excellence; it is also about: enjoying training and competition with fellow members, building friendships, helping each other to achieve individual and Club goals at whatever level and developing the Club.

The Club has requested a grant to contribute towards the cost of the junior track and field competitions and awards within the Club, spread over a three year period. It is anticipated that this would give the children confidence to compete in other competitions which in turn would raise the profile of the Club and make them more competitive in Sussex.

There is currently an 80+ waiting list for junior athletes aged between 8-14 years wishing to join the Club.

Head of Finance Comments

Independently examined accounts have been submitted for the year ending 31st December 2013, which show a deficit of £690.

Total income was £13,856; mainly generated from Subscriptions (£7,018), Fees (£3,591), Events (£1,867), Kit sales (£707), Other income (£662) and Interest (£11). Total expenditure was £14,546; mainly comprising of Supplies and Services (£13,246) and Premises Related (£1,300).

Balances held at the end of this period showed Net Assets of £19,545, which comprised of Cash £19,545.

Corporate Grant Assessment Group's evaluation of the project

With a waiting list of 80+, clearly, the Club is extremely popular and successful. The grant would encourage more junior athletes to continue in the sport and compete for the Club at league matches. The Club's ambition is to build on the success of the junior athletes which will in turn encourage more coaches into the Club leading to a reduction in the waiting list. The Assessment Group were supportive of the application.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. By joining the Club it ensures the children are active and encourages a healthy lifestyle, gives them opportunities and guidance towards doing their best. Keeps them safe, giving them freedom to “have a go” and enjoy what they are doing.

Recommendation

£450

Name of Organisation	:	Haywards Heath Youth CIC
Purpose for which Grant is Sought	:	Circus Skills Workshops
Total Project Cost	:	£685
Amount of Grant Sought	:	£500
Previous Grants	:	N/A
Grants Awarded from WSCC	:	N/A

Background information

Haywards Heath Youth CIC, established in July 2013, meets at the Albermarle Centre, Haywards Heath. Their activities benefit young people aged 11-18 from Haywards Heath and surrounding villages. They provide positive opportunities open to all to enjoy and achieve. These organised activities to improve skills, self-esteem or qualifications provide a diversion from negative behaviour and will inspire and build respect for themselves and their community.

In their first year they have held 36 open club evenings which 68 young people have attended; have a regular team of seven volunteer young leaders who are supported and encouraged in their volunteering (two of whom have been awarded the Lions Young People in Service Gold Award; held an 18 week course in partnership with Oathall Community College to help year 11 students make positive choices for education, employment and training and to build their CVs and interview skills; two 15 hour babysitting life skills courses including three hours of first aid with St Johns Ambulance; a stage sound and light course; awarded 34 Asdan Short Course certificates; worked with Haywards Heath Town Council on the Skatejam 2013; worked with Oathall on a programme of summer school sessions to ease the transition to secondary school; held a volunteer fair to help local organisations recruit young people; and helped the Mid Sussex Open Duke of Edinburgh Award Centre with their administration. They have been awarded SQP Gold and a registered Asdan Short Course provider.

This summer, Haywards Heath Youth will be providing a programme of summer activities via a grant from Affinity Sutton Housing Association. From September, they plan to split the Thursday Youth Club into junior sessions for years seven and eight and senior year nine+ which evidences the growth of the Club.

The Club has requested a grant of £500 to purchase five circus workshops plus a sessional youth worker to develop circus skills, document/evidence the learning so that young people can work towards an Asdan Short Course accreditation and make a contribution towards the purchase of equipment such as diablo and devil sticks (juggling props). Participants will also work on stilts and unicycles, encouraging physical activity and developing confidence in their body balance and their self-esteem through achievement.

Head of Finance Comments

Haywards Heath Youth CIC is a new organisation and, therefore, do not have formal accounts available yet. They have submitted a financial projection that indicates expenditure per annum will be in the region of £11,000, income for first year £53,000 (this includes a grant of £50,000 which reduces to £3,000 p.a. in subsequent years).

Corporate Grant Assessment Group's evaluation of the project

The Club has developed significantly since its inception in July 2013 offering many positive activities which lead to greater self-esteem through achievement. By engaging with young people at the age of 11 or 12, they are more likely to engage with positive activities in a later stage and so be at less risk of inappropriate peer pressure, engage in risky or antisocial behaviours. The circus skills course would be offered as part of their normal club structure with no additional fee payable enabling all young people to take part in this activity. The Assessment Group were supportive of the application.

The project meets the following corporate objectives

Better Lives – Opportunities and Quality of Life for All. The circus skills project will give young people an opportunity to learn, develop and practice new skills, including diablo, devil sticks, stilts and unicycle, as part of an open youth club where they offer a range of physical and creative activities. The physical nature of the learning will be complemented by reflections on the history and cultural contribution of circus entertainment today. Self-esteem and body confidence will be developed and young people will be more likely to try and sustain physical activity if they are enthused and encouraged. Involvement in positive activities reduces the risk of isolation and leads to better mental health.

Recommendation

£500